Kansas Assessment Program

Test Coordinator Training

September 12, 2023

Agenda Topics

- General KAP updates

- KELPA

- Kite® Technology updates

- Dynamic Learning Maps® (DLM®) updates

- ACT information

Welcome KAP Test Coordinators!

Trainers for today's webinar:

ATS	ATLAS	KSDE
Susan Martin	Aletra Johnson	Lee Jones (ACT)
Lisa Braun		Julie Ewing
Katherine Kocen		
Drew Jarrett		

2023-24 Test Coordinator Training Webinars

All webinars are conducted online via Zoom. Additional information, including links, recordings, and additional resources, can be found on the KAP website.

Webinar Dates	
August 8, 2023 ✓	January 9, 2024
September 12, 2023	February 13, 2024
October 10, 2023	March 5, 2024
November 14, 2023	April 9, 2024
December 12, 2023	May 14, 2024
	June 11, 2024

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KAP Updates

Kansas Assessment Program

KAP Updates

- 2023-2024 Kansas Assessment Program Overview
  - [KAP website](#)

- Are you a new DTC?
  - Contact Julie Ewing at jewing@ksde.org

- Parent Portal – Emails must be added for new school year

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September Timeline

5	Submit TASC records for interim mini-tests and predictive interims.
5	Interim mini-tests available for ELA and mathematics.
8	DLM test administrators complete First Contact Surveys and enter PNPs. First Contact Survey must be submitted prior to creating instructional plans.
11	Order materials for PreACT 8/9. Deadline October 20.
11	DLM Instruction and Assessment Planner opens. Teachers must enter instructional plans for ELA and mathematics for each student. Teachers provide instruction on the EE and assess when the student is ready. Blueprint coverage must be completed by December 22.
12	DTC/BTC Virtual Training Webinar @ 1:00 p.m.

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Security and Ethics Agreement

- All District Test Coordinators must complete training Security and Ethics Training held by KSDE.

- All "in-district" training must be completed by **January 26, 2024,** for anyone administering a **KELPA** assessment.

- All "in-district" training must be completed by **March 8, 2024,** for anyone administering a **KAP** assessment in ELA, Math, and/or Science, plus cPass.

Last Year's DTC/BTC Trainings 2022

2022 DTC/BTC Regional Training 9:00-2:00	Location 2022
September 14 (Wednesday)	Smoky Hill - Salina
September 22 (Thursday)	Orion - Clearwater
September 28 (Wednesday)	Southwest Plains - Sublette
September 29 (Thursday)	NKESC - Oakley
October 6 (Thursday)	Greenbush - Lawrence
October 12 (Wednesday)	ESSDACK - Hutchinson
October 25 (Tuesday)	Greenbush - Girard

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DTC Training Session

Join us for the KSDE Annual Conference October 25-27 in Wichita.

Visit the ksde.org homepage to register!

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Interim Assessment Program: ELA and Math

Interim

- **Instructional Mini-tests**
  - Formative assessments/tools for the classroom
  - Teacher selected to align with current units of instructions

- **Predictive**
  - Indicate how students will perform on the KAP Summative tests
  - 3 testing windows
  - Available in ELA and Math

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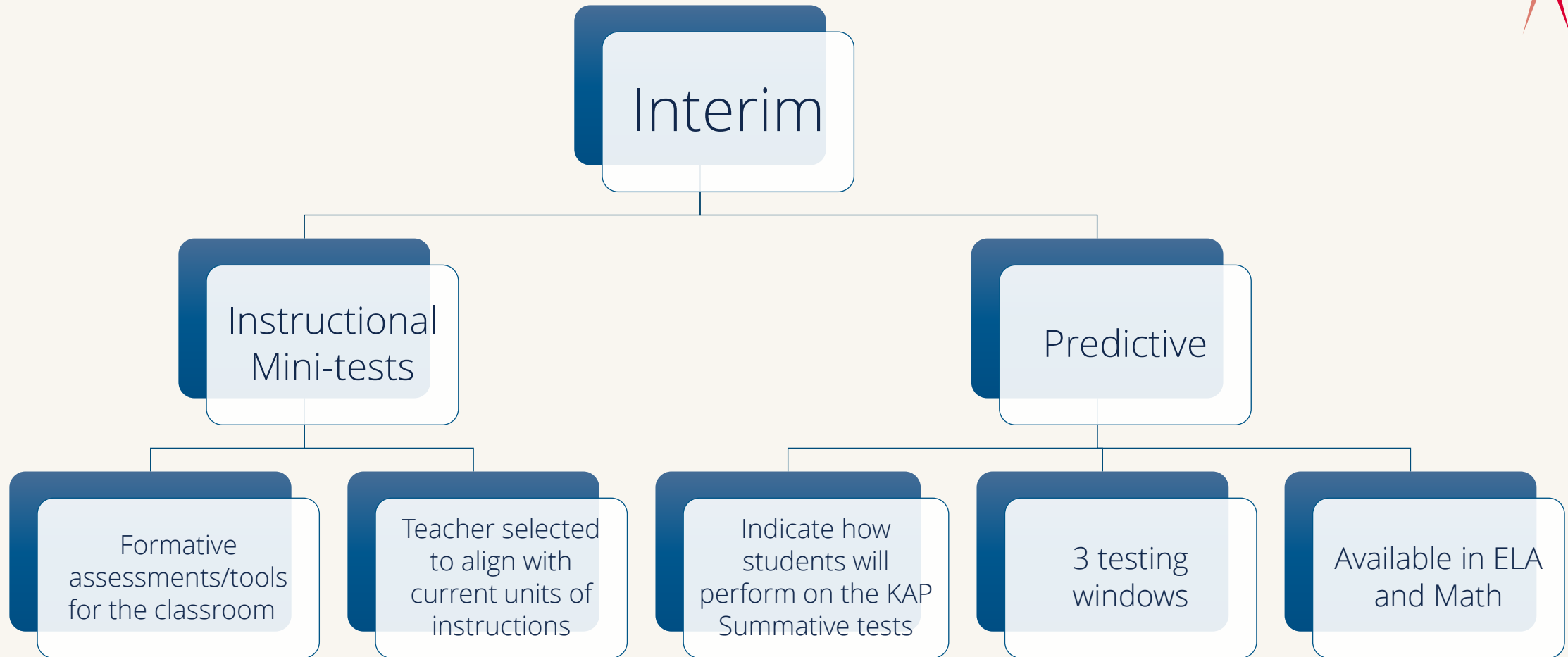
KAP Predictive Interim: ELA and Math

- Interim Guide for Educators and Test Coordinators available on the [KAP website](#).

- TASC records – you must submit TASC records through KIDS to "enroll" students in the Kite System for Interim tests.

- TASC submission window begins September 5.

- Predictive Interim tests – Kite System auto enrolls students in predictive tests.

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KAP Interim: Mini-Tests

- Mini-tests cover the range of the standards.

- Can be used as formative tools after a unit is taught to check for understanding.

- Reports available; immediate results.

- New mini-tests are added throughout the year as time allows.

- Mini-tests are located under Interim Tab in Educator Portal.

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2023-2024 KAP Update: ELA Predictive Interim Tests

- Three predictive tests available in grades 3-8, 10

- Items aligned to the 2017 Kansas Standards

- Predict student success on the KAP summative test

- The Kite system automatically enrolls any student with a **TASC** record in **predictive** assessment

Testing Window	Math Date Range
Fall	10/02/2023 to 10/13/2023
Winter	12/04/2023 to 12/15/2023
Spring	1/29/2024 to 2/09/2024

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2023-2024 KAP Update:
Math Predictive Interim Tests

▶ Three predictive tests available in grades 3-8

▶ Two predictive tests at grade 8 (fall and winter window)

▶ NO predictive interim at grade 10

▶ Items aligned to the 2017 Kansas Standards

Testing Window	Math Date Range
Fall	10/02/2023 to 10/13/2023
Winter	12/04/2023 to 12/15/2023
Spring	1/29/2024 to 2/09/2024

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History, Government, & Social Studies (HGSS)

- HGSS Classroom-based Assessment will be required for districts again this year.

- Grades 4, 7, and *either* 10, 11 or 12 need to be assessed.

- EOYA Records will be submitted to KIDS for all scores.

- Nathan McAlister, nmcalister@ksde.org, (785) 296-3892.

Questions?

Please use the chat feature in Zoom to ask any relevant questions or clarifications.

KELPA Updates

KELPA

Kansas English Language Proficiency Assessment

KELPA Screener

- KELPA Screener opened on 7/31

- Checkbox added during Add Screener Student process to flag student to be retained for next school year (2024 – 2025)

  - Please contact the Kite Service Desk if you have any students who tested late spring or summer that need to be added to 2024 KELPA screener rosters

- KELPA Screener resources can be found under the HELP tab in Educator Portal

  - Including a KELPA screener checklist, FAQ page, rubrics, scoring directions, and materials for the KELAP Screener

Screener Enrollment Details

DISTRICT:*

Select

☑ Screen student for next academic year

KELPA Screener Kindergarten Alignment Study

- Call for districts to assist researchers in ensuring that cut-points for kindergarten students are accurate.
  - We need districts to use the KELPA screener in the fall with **both** EL and non-EL kindergarteners.
  - Looking for students in this study to complete the screener prior to October 13th.
  - One change to "normal" process: Put ENG at the end of the local student identifier of native English Kindergarteners
- If you are interested in participating, please contact Julie Ewing!

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KELPA Screener Reminders

- Reminders
  - If a student completes session 3, they need to be scored and the report can be generated after
  - If a student only finishes 1 or 2 and does not get session 3 assigned, they will have a report of 'Not Proficient' automatically assigned

- Reports are in
  - Reports > Screener Assessment
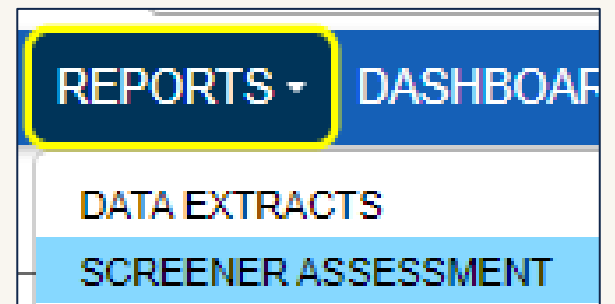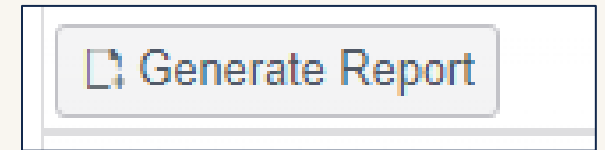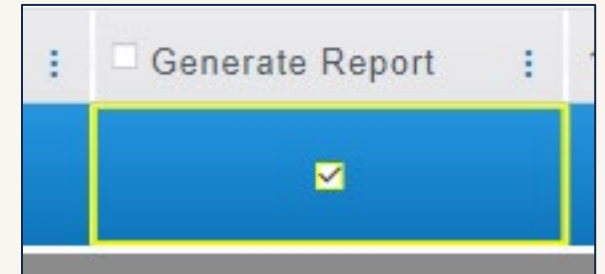
KELPA Screener Pre-Screen Questions

- New Feature for KELPA Screener

- Demonstration by ATS Software Developer, Candice Gomes

Kite Technology Updates

Deactivate vs. Remove

- Deactivate should be used for any user that is no longer needing a Kite account or is leaving your district.

- Remove should only be used to ==PERMENANTLY REMOVE A USER== from the system (*not just your district*). Only a Kite Service Desk agent or the state can recover removed users.
  - ONLY a DTC may remove a user.

Student Portal Current Version

- There is **no** new version of Student Portal to download for 2023-24.

  - Current testing platforms and their supported versions can be found on the KAP website's Technology Coordinators page.

- In development: A new accessible client and an Android client. Both will be available in the fall.

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Kite Student Portal for Mac

- Mac OS 11 (Big Sur) will likely lose support in November 2023

- For this reason, we recommend upgrading to macOS 12 (Monterrey) or above.

- Kite Student Portal will be supported on macOS version 12.1 and above

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Account Locked in Educator Portal

- Educator Portal gives the user 5 attempts to login before the account gets locked.
  - Users must click on the Forgot Password link at the login page to setup a new password.
  - Once the password has been changed, the account will unlock, and the login attempts will reset back to zero.
- Ensure that the full email address is being entered for the username.
- Please contact the Kite Service Desk if assistance is needed to reset the password

Kite Service Desk Contact Info

- Kite Service Desk
  - kap-support@ku.edu
  - 855-277-9752
  - Live Chat
- Hours
  - Monday – Friday
  - 7:00 AM – 5:00 PM

Questions?

Please use the chat feature in Zoom to ask any relevant questions or clarifications.

DLM Updates

DLM Dates

DLM Dates	Date Open	Date Closed
Required Training	August 3, 2023	April 26, 2024
Fall Test Window	September 11, 2023	December 22, 2023
Spring Test Window	February 5, 2024	April 26, 2024

DLM Fall Testing Window

- **September 11 – December 22, 2023:** Students must be enrolled and rostered to the appropriate subjects before September 11.

- Teachers must complete the required training prior to having access to students on Educator Portal.

- ELA and Math required for grades 3-8 and 10

- Science only grades 5, 8,11 (optional in the fall)

- Students must meet the blueprint requirements for ELA and math

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DLM Enrollment

- Enroll students who will be taking the DLM in Kite BEFORE you send TASC records for students taking the general assessment

- Students should now be enrolled and rostered to the teacher in the appropriate subjects.

- When students attend a school out of district the attendance school needs to add and roster the student, not the accountability school.

  - Refer to the DLM Manage Special Enrollments Guide.

First Contact Survey Changes

- All students will need new First Contact Surveys completed in the fall due to changes in the First Contact Survey questions.

- First Contact Survey Question 2023-24

DLM Monitoring

We encourage you to monitor for:

- Testing outside hours

  - Exit does not save – testlet opened outside of school hours evening or weekends

  - Test reset – testlet left open of the student's testing device and DLM resets it at 11:05pm

  - Submitted – testlet opened and submitted outside school hours (district can request for testlet to be reset)

- Short Duration testing

  - ELA – 60 seconds or less

  - Math – 30 seconds or less

  - Science – 30 seconds or less

- TIP access (Testlet Information Page access)

  - Teachers should be accessing the TIP prior to administering a testlet to a student. TIPs are individualized for each student and EE based on which form of the testlet is assigned to the student. This document provides all the information the teacher needs on materials for the testlet and if the student needs to be exposed to a familiar text prior to taking the testlet.

- Blueprint completion - Teachers are encouraged to use the entire fall test window for completing testlets and meeting the blueprint requirement – the blueprint shouldn't be met in just a couple weeks

DLM Webinars 2023-2024

ALL WEBINARS BEGIN 3:00 P.M. CENTRAL STANDARD TIME

August 24, 2023: What do I need to do to get ready for the fall test window? - recording is posted on KSDE DLM page

September 14, 2023: How do I write instructional plans? (pre-recorded and available on KSDE DLM page)

October 12, 2023: DLM resources – How do I prepare my students for the DLM?

December 7, 2023: DLM fall test window wrap-up – What needs to be finished by Dec 22?

February 8, 2024: DLM spring window

April 11, 2024: DLM wrap-up – What needs to be finished by April 26?

Join Zoom Meeting

Meeting ID: 897 7927 3623

Passcode: 947213

One tap mobile: +13462487799,,89779273623#,,,,,,0#,,947213# US (Houston)

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Early Literacy Instruction for Students taking the DLM - Webinars

ALL WEBINARS BEGIN 3:00 P.M. CENTRAL STANDARD TIME

August 31, 2023: Assessment of Early Literacy Skills – recording is posted on KSDE DLM page

September 7, 2023: Alphabet Knowledge and Phonological Awareness- recording posted on KSDE DLM page

September 21, 2023: Shared and Independent Reading

October 5, 2023: Independent Writing

October 19, 2023: Predictable Chart Writing

Join Zoom Meeting

- Meeting ID: 897 7927 3623

- Passcode: 947213

- One tap mobile: +13462487799,,89779273623#,,,,,,0#,,947213# US (Houston)

DLM Required Test Administrator Training

- Teachers, DTCs, and BTCs will use the Training tab in Educator Portal to access the DLM Required Test Administrator Training.
  - Will not use the Training Courses link
  - Will only need to sign into Educator Portal
- Facilitators who are not teachers, DTCs, or BTCs will access the training using the Training Courses link on the DLM website as in the past.
- Refer to the Guide to DLM Required Test Administrator Training for step-by-step instructions for accessing the training.

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DLM Data Extracts Reorganization

Extracts and reports organized into tabbed categories

Student Information	Test Administration and Monitoring	Data Management
Current Enrollment	DLM Instructionally Embedded Monitoring	Security Agreement Completion
First Contact Survey File	DLM Blueprint Coverage Summary	Training Status
PNP Setting Counts	TIP Access	Users
PNP Settings		
Roster		
Student Roster and First Contact Survey Status		
Parent Portal Registration		
Parents		

DLM Training for District Roles

- Replaces discontinued Fall Training for District Roles and District and Building Administrator Training links

- Posted on Kansas' DLM website on Aug. 1

- Optional and self-guided

- Interactive lessons from which to choose

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Dashboard Revisions

- New DLM data reporting is available

  - Students rostered: shows percentages based on the number of students enrolled

  - First Contact Survey Status: not started, in progress, Ready to Submit, and Completed

  - Testing progress: not started, one or more testlets completed towards meeting Blueprint Requirements, and Blueprint Requirements fulfilled

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Questions?

Please use the chat feature in Zoom to ask any relevant questions or clarifications.

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ACT Information

Fall WorkKeys

- Registration for Fall WorkKeys paper testing is closed.

- WorkKeys online Validus realm and login information was sent out last week. Enrolling students for online testing can be completed any time prior to the day you choose to test.

- The Validus information is also used to access the WorkKeys online reporting after scoring has been completed. So even if your school is not testing online, the test coordinator should file this information.

- Trainings for online WorkKeys are scheduled for September 14 and September 19. Links to register are in the WorkKeys Schedule of events

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PreACT 8/9

- The PreACT 8/9 for grade 9 students ordering window opened yesterday. Material orders may be placed between now and October 20. The testing window is October 2-November 10.

- There is no student enrollment process for PreACT 8/9.

- PreACT 8/9 administration training is scheduled for September 26.

Spring 2024 ACT

- Pearson Access Next will open for Spring 2024 ACT on November 7. At that time schools can select test dates and begin enrolling students.

- Testing Accessibility and Accommodations System (TAA) is open now. Requests for approval of accommodations for ACT must be completed by <u>January 5</u>. A reminder that this is a firm deadline.

- Test dates are posted on the Kansas ACT webpage. The ACT Schedule of Events will be posted soon.

Questions?

Please use the chat feature in Zoom to ask any relevant questions or clarifications.

Session Wrap Up

A PDF of the slides and a recording of this webinar will be posted by Friday on the KAP website's [DTC Virtual Training page](#).

Next Webinar:
October 10

Contact Information

- **Kite Service Desk**
  📞 (855) 277-9752
  ✉ kap-support@ku.edu

- **DLM Service Desk**
  📞 (855) 277-9751
  ✉ dlm-support@ku.edu

- **KAP Assessments**
  Julie Ewing
  📞 (785) 296-2325
  ✉ jewing@ksde.org

- **DLM**
  Cary Rogers
  📞 (785) 296-0916
  ✉ crogers@ksde.org

- **ACT**
  Lee Jones
  📞 (785) 296-7922
  ✉ ljones@ksde.org